



**Southwest Georgia Workforce Development Board
Executive/Finance Committee Meeting**

Monday, December 5, 2022 12:00 noon
WorkSource Southwest Georgia Conference Room
75 West Broad Street, Camilla

AGENDA

- 1. Call to Order & Invocation**
Gabriel Lord, Chairman

- 2. Conflict of Interest Statement / Declaration(s)**
Gabriel Lord, Chairman

- 3. Call for Attendance**
Pascha Spence, Office Manager

- 4. *Approval of Minutes September 6, 2022**
Gabriel Lord, Chairman

- 5. *Review and Approval of Quarterly Financial Statements**
Gabriel Lord, Chairman
 - a. *Approval of September 2022 Quarterly Financial Statements
 - b. *FY 2023 Budget Revision #1 December 2022
 - c. FY 2023 Budget vs. Expenditure Report for Review (July 1, 2022 – October 31, 2022)

- 6. *Review and Approval of PY 2022 One-Stop Reconciliation Quarter 1 Ending September 30, 2022**
Gabriel Lord, Chairman

- 7. *Review and Approval of Board Policy Revisions**
Gabriel Lord, Chairman
 - a. *Proposed Revision WDB Policy #66 – Youth Work Experience
 - b. *Proposed Revision WDB Policy #54 – Adult, DW, and Youth Eligibility & Priority of Service
 - c. *Proposed Revision WDB Policy #25 – Supportive Services

- 8. *Approval of PY23 WIOA Fiscal and Programmatic Monitoring Services Request for Quote Issuance**
Gabriel Lord, Chairman



9. Review of Board Membership Compliance

Gabriel Lord, Chairman

- a. Board Member Vacancies
 - i. Miller County
 - ii. Union Representative
- b. Board Officer Vacancies
 - i. Secretary – to be appointed December 2022 WDB meeting to fulfill remainder of term through 6/30/23
- c. Executive/Finance Standing Committee – 1 Member vacancy to be appointed from the WDB during next December 2022 WDB meeting
- d. New Appointments
- e. WDB Board Composition & Attendance Review

10. PY 2022 Service Provider Review of Contracted Enrollment/Performance Status

Melody Pierce, Executive Director

11. Operations Update

Melody Pierce, Executive Director

- a. One-Stop Operator Center Update
- b. FGWA Sector Strategy Update
- c. HDCI (High Demand Career Initiative) Healthcare Sector Strategy Grant Update
- d. National Dislocated Worker Grant (COVID) Update
- e. New Quest Funding Overview
- f. WIOA Performance Update
- g. ETA Federal Monitoring Review of Dislocated Worker Grants PY20-21- Status Update
- h. Upcoming Annual State Monitoring Review Dates February 20-24, 2023
- i. Southeastern Training Association (SETA) Spring Conference, Memphis – March 12-15, 2023
- j. National Association of Workforce Boards (NAWB) Spring Conference Washington – March 25 – 28, 2023

12. Next Committee Meeting

Gabriel Lord, Chairman

13. Adjourn

Gabriel Lord, Chairman