



Southwest Georgia Workforce Development Board

Policy/Procedure Name: Youth Requires Additional Assistance

Policy/Procedure #: WIOA-2017-042

Proposed Effective Date: August 22, 2017

Rescinds Policy #42 Needs Additional Assistance Definition Policy dated 1/1/13

Revision Date: June 2, 2020

PURPOSE

This policy provides guidance on the criteria for youth qualifying for program services through the “requires additional assistance to enter or complete an educational program or to secure or hold employment” eligibility category. Specific guidelines and requirements are left to the local workforce boards to determine what qualifies as a need for additional assistance. This allows youth to be eligible based on their need for increased support to achieve their educational and/or employment goals.

STATE POLICY

Reference: Georgia Department of Economic Development, Workforce Division - Policy and Procedure Section 3.2.6 Youth Participant Eligibility for WIOA

Georgia Department of Economic Development, Workforce Division - Workforce Implementation Guidance (WIG) Letter: WIG PS-15-002, Youth Eligibility and Definitions

LOCAL POLICY

The SWGA WDB defines “an individual who requires additional assistance to enter or complete an educational program or to secure or hold employment” for a low-income youth as one or more of the documented following:

A. Educational Barrier

- i. In School (secondary or postsecondary) with a Grade Point Average of less than 2.0
- ii. Has quit secondary or postsecondary program without attaining a recognized credential
- iii. Has repeated at least one secondary grade level
- iv. One or more years behind modal grade for one’s age group, with particular emphasis on those two or more years behind modal grade
- v. Below average academic test scores relative to students in his/her class with particular emphasis on those in the bottom 25% of the test score distribution

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- vi. Place on probation, suspended from school, or expelled from school one or more times during the past two years
- vii. Documented behavioral problems at school
- viii. Are deemed at risk of dropping out of school by a school official
- ix. Have received court agency/referrals mandating school attendance
- x. For each year of secondary education, are at least two semester credits behind the rate required to graduate from high school

B. Employment Barriers

- i. Has never held a job
- ii. Has been fired from a job within the 12 months prior to program application
- iii. Has never held a full-time job for more than 13 consecutive weeks
- iv. Has a family history of chronic unemployment, including long-term public assistance
- v. Has been unemployed six months out of the last two years
- vi. Little or no successful work experience, a long and unsuccessful work search, or little to no exposure to successfully employed adults
- vii. High school graduate who has not held a full-time regular job for more than three consecutive months

C. Living Arrangements

- i. Resides in a non-traditional household setting (i.e. single parent, lives with unofficial guardian, latchkey, grandparents, domestic partners, etc.)
- ii. Lives with only one or neither of his/her natural parents
- iii. Lives in public housing
- iv. Lives in a federally-designated high poverty area such as a census tract

D. Medical/Social/Family Barriers

- i. Lacks parental support
- ii. Has emotional, medical, physical, cognitive, or psychological impairment which creates a significant impediment to employment
- iii. Has been referred to, or is being treated by, an agency for a substance abuse related problem
- iv. Has experienced recent traumatic events, is a victim of abuse, or resides in an abusive environment as documented by a school official or professional
- v. Faces significant personal challenges including dysfunctional domestic situation, lack of supportive services, documented behavioral problems, and substance abuse by the youth or family members

E. Characteristics

- i. Children of incarcerated parents

- ii. Emancipated youth
- iii. Immigrant or refugee
- iv. Migrant youth

REFERENCES

Workforce Innovation and Opportunity Act (WIOA), Public Law 113-128, enacted July 22, 2014

Workforce Innovation and Opportunity Act Regulations, 20 CFR Parts 678, 680, 683

Georgia Department of Economic Development, Workforce Division - Policy and Procedure
Section 3.2.6 Youth Participant Eligibility for WIOA

Georgia Department of Economic Development, Workforce Division - Workforce
Implementation Guidance (WIG) Letter: WIG PS-15-002, Youth Eligibility and Definitions
USDOL TEGL 23-14, Workforce Innovation and Opportunity Act (WIOA) Youth Program
Transition

USDOL TEGL 8-15, Second Title I WIOA Youth Program Transition Guidance

USDOL TEGL 21-16, Third Workforce Innovation and Opportunity Act (WIOA) Title I Youth
Formula Program Guidance

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