



**Southwest Georgia Workforce Development Board
Executive/Finance Committee Meeting**

February 24, 2021

10:00 am, via Conference Call (due to COVID-19 social distancing and shelter in place requirements)

Dial-in Number: (712) 770-5505 Access Code: 702068

AGENDA

1. Call to Order & Invocation

Gabriel Lord, Chairman

2. Conflict of Interest Statement / Declaration(s)

Gabriel Lord, Chairman

3. Call for Attendance

Pascha Spence, Office Manager

4. *Approval of Minutes December 1, 2020 and January 27, 2021

Gabriel Lord, Chairman

5. WDB By-Laws Proposed Revision March 2, 2021 (Review & Discussion)

Gabriel Lord, Chairman

6. *Approval of Quarterly Financial Statements

Gabriel Lord, Chairman

a. *Approval of December 2020 Quarterly Financial Statements

b. FY 2021 Budget vs. Expenditure Report for Review (July 1, 2020 – January 31, 2021)

7. *PY 2020 One-Stop Reconciliation Quarter 2 Ending December 31, 2020

Gabriel Lord, Chairman

8. *Training Provider Application for State Eligible Provider List Inclusion– Heritage Health Career Center

a. *Certified Nursing Assistant – Certificate

b. *Hemodialysis Technician - Certificate

Gabriel Lord, Chairman

9. *Training Provider Application for State Eligible Provider List Inclusion– Wallace Community College (Dothan and Eufala, AL)

a. *Air Conditioning & Refrigeration - AAS

b. *Welding Technology – Certificate

c. *Electrical Technology – AAS

d. *Engineering Graphics – AAS

e. *Child Development – AAS



- f. *Automotive Technology-AAS
 - g. *Applied Engineering Technology (formerly Industrial Maintenance/Systems Tech) - AAS
 - h. *Criminal Justice - Law Enforcement – AAS
 - i. *Dental Assisting - Certificate
 - j. *Pre-Apprentice Electrical Line worker - Certificate
 - k. *Professional Medical Coding - Certificate
 - l. *Industrial Welding – Certificate
 - m. *Eye Care Assistant – Certificate
 - n. *Certified Nursing Assistant- Certificate
- Gabriel Lord, Chairman

10. *Review and Approval of Board Policy Revisions

Gabriel Lord, Chairman

- a. *Proposed Revision WDB Policy #33 – Individual Training Account (ITA)
- b. *Proposed Revision WDB Policy #42 – Youth Requires Additional Assistance
- c. *Proposed Revision WDB Policy #35 – Youth Incentive & Stipend

11. Review of Board Membership Compliance

Gabriel Lord, Chairman

- a. Board Member Vacancies
 - i. Mitchell County
 - ii. Miller County
 - iii. Decatur County
 - iv. Union Representative
- b. New Appointments
- c. WDB Board Composition & Attendance Review

12. Operations Update

Melody Pierce, Executive Director

- a. One-Stop Operator Center Update
 - i. Status of Office Closures due to COVID-19
- b. FGWA Sector Strategy Update
- c. HDCI (High Demand Career Initiative) Healthcare Sector Strategy Grant Update
- d. National Dislocated Worker Grant (COVID) Update
- e. PY 2021 One-Stop Operator RFP Update
 - i. Establish Review Committee
- f. Annual State Monitoring Review Feb 1-5, 2020 – Results Discussion
- g. PY2020 WIOA Performance Update

13. Next Committee Meeting

Gabriel Lord, Chairman

14. Adjourn

Gabriel Lord, Chairman