

Southwest Georgia Workforce Development Board
Meeting Summary (Teleconference)
Tuesday, June 7, 2022 at 6:18 p.m.
WorkSource Southwest Georgia

Members Present

Gabriel Lord- Chair, LaTonja Dotson-Vice Chair, Allan York, Cory Thomas, Dennis Lee, Judy Jimmerson, Charlene Brinson, John Marria, Donna Williams, Kevin Coker, Brenda Arnold, Rob Collins, Renee Gee-Theophile, Nathaniel Cooper and Charlie Sol.

15 Members Present

A quorum was DECLARED.

Staff Present

Melody Pierce- Executive Director, Amanda Godwin-Operations Manager Jerry Chapman, Regional Planner, Gerlissa Edmonds- Program Assistant, Pascha Spence- Office Manager and Rebecca O'Neil-Programs Manager,

Guest Present

Lynn Hamilton, Equus Workforce, David Rutler- Equus Workforce and Shirley Ingram- Equus Workforce

- Welcome and Invocation
- Approval to amend the agenda to move Item 15 to the top of the agenda **(APPROVED- J. Marria/ C. Sol)**
- Approval of New Appointment Nathaniel Cooper, Turner Job Corps Center **(APPROVED- C. Thomas/ C. Sol)**
- Approval of Minutes from March 1, 2022 with the correction to ADD ROB COLLINS AS PRESENT **(APPROVED- J. Marria/ K. Coker)**
- Approval of Consent Action Items from March 22, 2022 Called Executive/Finance Committee Meeting **JUDY JIMMERSON, DENNIS LEE AND CHARLENE BRINSON STATED CONFLICT AND ABSTAINED FROM DISCUSSION and VOTING (APPROVED- B. Arnold/ J. Marria)**
 - a. *Resubmission of Training Provider Application Review for State Eligible Training Provider List (ETPL) Inclusion – Southern Regional Technical College-Economic Development – Noncredit Poultry Pathways Training Program
 - b. *PY 2022 Youth Request for Proposals – Determination of Responsiveness for Proposals Received
 - i. *Albany Technical College
 - ii. *Eckerd Youth Alternatives, Inc.
 - iii. *Arbor E&T, LLC dba EQUUS Workforce Solutions
 - iv. *Dougherty County School System
 - c. *Review and Approval of Board Policy Revision - *Proposed Revision WDB Policy #WIOA-066 – Youth Work Experience (WEX)
 - d. *PY 2021 One-Stop MOU/Infrastructure Agreement – Revision #3
 - e. *PY 2022 Contract Renewal Adult and Dislocated Worker Career Services – Arbor E&T, LLC dba EQUUS Workforce Solutions
- Approval of March 2022 Quarterly Financial Statements **(APPROVED- C. Sol/ K. Coker)**
- Approval of PY 2022/FY 2023 Operating Budget (July 1, 2022-June 30, 2023) **CORY THOMAS AND CHARLENE BRINSON STATED CONFLICT AND ABSTAINED FROM DISCUSSION and VOTING (APPROVED-**

A. York/ B. Arnold)

- Approval of PY 2021 One-Stop Reconciliation Quarter 3 Ending March 31, 2022 **CHARLENE BRINSON STATED CONFLICT AND ABSTAINED FROM DISCUSSION and VOTING (APPROVED- R. Gee-Theophile/ C. Thomas)**
- Approval of One-Stop and One-Stop Affiliate Site Certifications Criteria PY 2022-2023 **CHARLENE BRINSON STATED CONFLICT AND ABSTAINED FROM DISCUSSION and VOTING (APPROVED- R. Collins/ J. Marria)**
- Approval of Review Committee PY 2022 WIOA Youth Services RFP - Recommendation of Funding for Dougherty School System, Eckerd Youth Alternatives, Inc. and Arbor E&T, LLC dba EQUUS Workforce Solutions **JUDY JIMMERSON AND DENNIS LEE STATED CONFLICT AND ABSTAINED FROM DISCUSSION and VOTING (APPROVED- J. Marria/ B. Arnold)**
 - Negotiate and execute twelve-month PY 22 contracts beginning June 15, 2022 through June 30, 2023 within the funding limits, slot limits recommended therein by the RFP Review Committee (see the attached); and
 - Negotiate programmatic activities and performance outcomes in keeping with the Youth performance goals and expectations of the WDB; and Note in each resulting contract that second, third and fourth year contract extensions are possible, based on performance, organizational strategies and/or funding availability.
- Approval of PY 2022 Contract Renewal One-Stop Operator Services – Arbor E&T, LLC dba Equus Workforce Solutions Approval for authority to: **(APPROVED- K. Coker/ C. Sol)**
 - Negotiate and execute a second year twelve-month PY 2022 contract renewal beginning July 1, 2022 through June 30, 2023 within the prior recommended funding limit of \$100,000; and
 - Negotiate the operational components and performance outcomes in keeping with the WIOA performance goals and expectations of the WDB; and
 - Note in contract that two additional one-year periods through PY 2024 under the PY 2021 solicitation is possible provided that measurable outcomes are successfully achieved and that sufficient funds for the contract term remain available.
- Approval of PY 2022 Taylor Hall Miller Parker P.A. Monitoring Services Contract Renewal WDB staff requests the authority to negotiate the PY 2022 contract award with Taylor, Hall, Miller, Parker, P.A. for providing PY 2022 fiscal and programmatic monitoring services in the amount not to exceed \$ 65,000 and constitutes the final year of contracting under the current solicitation. **(APPROVED- K. Coker/ B. Arnold)**
- Approval of Board Policy Revision **(APPROVED B. Arnold/ C. Sol)**
 - a. Proposed Revision WDB Policy #74 – Pre-Award Contract Renewal Finance/Program Risk Assessment
 - b. Proposed Revision WDB Policy #29 – Demand Occupations
 - c. Proposed Revision WDB Policy #54 - Adult, DW, Youth Eligibility & Priority of Service
 - d. Proposed Revision WDB Policy #64- Family Size, Income Determination and Self Sufficiency Standards
- Approval of Review of Certified Nursing Assistant (CNA) Training Programs-Recommended PY22 Regional Participant Enrollment Maximum- WDB Staff recommends the approval of a regional maximum number of participant ITA (Individual Training Account) adult and dislocated worker slots (excluding NDWG) regarding the State ETPL (Eligible Training Provider List) not to exceed 25 for any Certified Nursing Assistant training programs for the PY 2022 program year to be effective for the period of July 1, 2022 through June 30, 2023. **JUDY JIMMERSON AND DENNIS LEE STATED CONFLICT AND ABSTAINED FROM DISCUSSION and VOTING (APPROVED- R. Gee-Theophile/ R. Collins)**

- Review of Board Membership Compliance
 - a. Dennis Brinson, B. Grogan and Tommy Hill have missed 2 consecutive WDB meetings, they will be sent a letter notifying them of the 2 consecutive absences and reminded that after 3 consecutive unexcused absences they will be removed from the board.
- Remaining 2022 Meeting Dates
 - a. September 6, 2022
 - b. December 6, 2022
- Operations Update
 - a. One-Stop Operator Center Update- **Update Given by Shirley Ingram, One-Stop Operations Manager**
 - i. Status of Georgia Department of Labor Office Hours of Operation **Update Given by Charlene Brinson, DOL Regional Coordinator**
 - b. FGWA Sector Strategy Update
 - i. Good Jobs Challenge Grant Submission
 - c. HDCI (High Demand Career Initiative) Healthcare Sector Strategy Grant Update- **Update Given by Jerry Chapman, Regional Planner WorkSource Southwest Georgia**
 - d. National Dislocated Worker Grant (COVID) Update
 - e. Taylor, Hall, Miller, Parker, P. A. Independent Monitoring Review Results April 2022 (copies provided for review)
 - f. WIOA Performance Update PY2021 3rd Quarter

Next Meeting will be September 6, 2022

Adjourn