

Southwest Georgia Workforce Development Board
Executive/ Finance Committee
Meeting Summary
Tuesday, March 21, 2023 at 5:00 pm
WorkSource Southwest Georgia Conference Room
75 West Broad Street, Camilla

Members Present

Gabriel Lord, Chair
Dr. John Marria
Tommy Hill

Staff Present

Melody Pierce, Executive Director
Amanda Godwin, Operations Manager
Rebecca O'Neil, Programs Manager
Pascha Spence, Office Manager

QUORUM NOT DECLARED- DISCUSSION ONLY

- **Approval of Minutes from December 5, 2022- DISCUSSION ONLY**
- Approval of December 2022 Quarterly Financial Statements- **DISCUSSION ONLY**
- Approval FY 2023 Budget Revision #2 March 2023- **DISCUSSION ONLY**
- **Review and Approval of PY 2022 One-Stop Reconciliation Quarter 2 Ending December 31, 2022- DISCUSSION ONLY**
- **Review and Approval of Board Policy Revisions- DISCUSSION ONLY**
 - a. *Proposed Revision WDB Policy 54 – Adult, DW, and Youth Eligibility & Priority of Service
 - b. *Proposed Revision WDB Policy 25 – Supportive Services
 - c. *Proposed Revision WDB Policy 74 – Pre-Award Contract Renewal Risk Assessment Tools
 - d. *Proposed Revision WDB Policy 14 – Procurement
- **Approval of PY23 WIOA Fiscal and Programmatic Monitoring Services Request for Quote Issuance- DISCUSSION ONLY**
- **Review of Board Membership Compliance- DISCUSSION ONLY**
 - a. Board Member Vacancies
 - i. Colquitt County
 - b. Board Officer Vacancies
 - i. Secretary-to be appointed December 2022 WDB meeting to fulfill remainder of term through 6/30/23
 - c. Executive/Finance Standing Committee- 1 Member vacancy to be appointed from the WDB during next December 2022 WDB meeting
 - d. New Appointments
 - i. Ron O'Meara, Southern Regional Technical College - Post Secondary Representative
 - ii. Clay Pelham – Union Representative
 - iii. Jayme Smith – Miller County
 - iv. Susanne Reynolds – Early County

- e. WDB Board Composition & Attendance Review
 - i. Discussion was that is Dennis Brinson and Buddie Jordan miss the 3/21/2023 WDB Meeting a 2 missed meeting letter will be mailed out

➤ **PY 2022 Service Provider Performance Reviews**

➤ **Operations Update**

- a. One-Stop Operator Center Update
 - i. DW Outreach Efforts
 - ii. Transition of GDOL Wagner-Peyser to Technical College System of Georgia
- b. FGWA Sector Strategy Update
- c. HDCI (High Demand Career Initiative) Healthcare Sector Strategy Grant Update
 - i. Health Care Summit
- d. National Dislocated Worker Grant (COVID) Update – Ending March 31, 2023
- e. New Quest National Dislocated Worker Grant Funding Overview
- f. WIOA Performance Update
- g. Annual State Monitoring Review February 20-24, 2023 - Update
- h. Southeastern Training Association (SETA) Spring Conference, Memphis – March 12-15, 2023
- i. National Association of Workforce Boards (NAWB) Spring Conference Washington – March 25 – 28, 2023

➤ **Next Committee Meeting- June 8, 2023 @ 5:00pm**

With no further business, the meeting was adjourned @ 7:03 p.m.