

Southwest Georgia Workforce Development Board  
Meeting Summary  
Thursday, November 30, 2023 at 6:09 pm  
WorkSource Southwest Georgia Conference Room  
75 West Broad Street, Camilla

#### Members Present

Gabriel Lord-Chair, Tommy Hill, Charlie Sol, Kevin Coker, Charlene Brinson, Clay Pelham, Rob Collins, Nathaniel Cooper, Donna Williams, Renee Gee-Theophile, Oscar Maples, Dennis Brinson, Cory Thomas, Buddie Jordan, Brenda Arnold

#### Members Absent

Susanne Reynolds (Excused), Karen Rackley (Excused), Judy Jimmerson (Excused), Tommie Beth Willis (Excused), Renee Gee-Theophile (Excused), Tim Faircloth (Excused), Ronald O'Meara (Excused), Jayme Smith (Excused)

15 members present, a quorum was DECLARED.

#### Staff Present

Melody Pierce, Executive Director  
Amanda Godwin, Operations Manager  
Jerry Chapman, Regional Planner  
Rebecca O'Neil, Programs Manager  
Pascha Spence, Office Manager

#### Guest Present

Jamon Williams, TCSG  
Tony McKenzie, TCSG  
Kateria Taylor, TJCS  
Cathy Johnson, Equus Workforce Solutions  
Lynn Hamilton, Equus Workforce Solutions  
Shirley Ingram, Equus Workforce Solutions

- **Approval of Minutes from September 7, 2023 (APPROVED – C. Sol/O. Maples)**
- **Consent Action Items from September 7, 2023 WDB Meeting (APPROVED – T. Hill/ B. Arnold)**
  - a. \*Approval of Minutes June 8, 2023
  - b. \*Approval of June 2023 Quarterly Financial Statements
  - c. \*Approval of FY 2024 Budget Revision 1 – September 2023
  - d. \*Approval of PY 2022 One-Stop Reconciliation Quarter 4 Ending June 30, 2023
  - e. \*Approval of PY 2023 One-Stop Memorandum of Understanding
  - f. \*Approval of Board Policy Revisions
    - i. \*Proposed Revision WDB Policy 54 – Adult, Dislocated Worker, Youth Eligibility & Priority of Service
    - ii. \*Proposed Revision WDB Policy 64 – Family Size, Income Determination and Self Sufficiency Standards
    - iii. \*Proposed Revision WDB Policy 69 – Rapid Response
- **Approval of September 2023 Quarterly Financial (APPROVED – K. Coker/C. Sol)**

- **Approval of PY 2023 One-Stop Reconciliation Quarter 1 Ending September 30, 2023 (APPROVED – B. Arnold/ R. Gee-Theophile)**
- **Approval of Board Policy Revisions (APPROVED – R. Gee-Theophile/ O. Maples)**
  - a. Proposed Revision WDB Policy 75- Program Income Policy
- **Approval of RFP Release – PY 2024 Adult and Dislocated Worker Career Services (APPROVED – R. Collins/ B. Arnold)**
- **Approval of Training Provider Application Review for State Eligible Training Provider List (ETPL) Inclusion – WealthyLife Academy Inc. – CDL Training Program (APPROVED – D. Brinson/ R. Collins)**
- **Discussion of PY 2023 Service Provider Review of Contracted Enrollment/Performance Status**
- **Review of Board Membership Compliance**
  - a. New Member Appointments
    - i. \*Catherine Phillips, Vocational Rehabilitation (APPROVED – B. Arnold/ K. Coker)
  - b. Officer Vacancies
    - i. Vice-Chairperson (to fulfill remainder of 3-year term through 6/30/26)
    - ii. Secretary (to fulfill remainder of 3-year term through 6/30/26)
  - c. Board Member Vacancies
    - i. Economic and Community Development
    - ii. Terrell County
  - d. Executive Committee
    - i. (2) Vacant positions (WDB Members)
    - ii. (1) Vacant position (Non-WDB Advisory Member)
  - e. WDB Board Composition & Attendance Review
- **Operations Update – (Provided by Director Pierce)**
  - a. One-Stop Centers Update
    - i. Dislocated Worker Outreach Efforts
    - ii. Transition of GDOL Wagner-Peyser to Technical College System of Georgia – Status Update
  - b. The Workforce Alliance (TWA) Sector Strategy Update
  - c. Sector Strategies Healthcare Grant Update
  - d. WIOA Performance Update
  - e. Georgia Workforce Leadership Association Conference, Dawsonville – August 24-25
  - f. Southeastern Training Association (SETA) Spring Conference, Orange Beach, AL – September 17-20, 2023
  - g. Business Service and Rapid Response Training, Brasstown Valley – October 3-4, 2023
  - h. WorkSource Georgia Academy Conference, Jekyll Island – November 6-8, 2023
  - i. Innovating Georgia's Workforce Pipeline Conference, Athens – November 14-15, 2023
  - j. Taylor, Hall, Miller, Parker, PA – Monitoring Review October 23 – 27, 2023
  - k. Annual State Monitoring Review – October 30 – November 3, 2023
- **Next Meeting Date- Thursday, March 21, 2024 @ 6:00 p.m.**

With no further business, the meeting was adjourned @ 7:35 p.m.