



**Southwest Georgia Workforce Development Board
Executive/Finance Committee Meeting**

Thursday, March 21, 2024 5:00 p.m.
WorkSource Southwest Georgia Conference Room
75 West Broad Street, Camilla

AGENDA

- 1. Call to Order & Invocation**
Gabriel Lord, Chairman
- 2. Conflict of Interest Statement / Declaration(s)**
Gabriel Lord, Chairman
- 3. Call for Attendance**
Pascha Spence, Office Manager
- 4. *Approval of Minutes November 30, 2023**
Gabriel Lord, Chairman
- 5. *Review and Approval of Quarterly Financial Statements**
Gabriel Lord, Chairman
 - a. *Approval of December 2023 Quarterly Financial Statements
 - b. FY 2024 Budget vs. Expenditure Forecast Report through June 30, 2024 – Review and Discussion
- 6. *Review and Approval of PY 2023 One-Stop Reconciliation Quarter 2 Ending December 31, 2023**
Gabriel Lord, Chairman
- 7. *Review and Approval of Board Policy Revisions**
Gabriel Lord, Chairman
 - a. *Proposed WDB Policy 74 Revision – Pre-Award/Contract Renewal-Finance/ Program Risk Assessment Tools
 - b. *Proposed WDB Policy 67 Revision – Incumbent Worker
- 8. *State Eligible Training Provider (ETPL) Request for Cost Review– Georgia Dental Educational Institute**
Gabriel Lord, Chairman
- 9. PY 2022-2023 Service Provider Performance Reviews**
Melody Pierce, Executive Director
- 10. *PY 2024 One-Stop Operator Services Contract Renewal and Funding Recommendation – Arbor E&T, LLC dba Equus Workforce Solutions**
Gabriel Lord, Chairman
- 11. *PY 2024 Youth Contract Renewal and Funding Recommendations**
 - a. *Dougherty County School System – In-School Youth



- b. *Eckerd Youth Alternatives – Out-of-School Youth
- c. *Arbor E&T, LLC dba Equus Workforce Solutions – Out-of-School Youth
Gabriel Lord, Chairman

12. Review of Board Membership Compliance

Gabriel Lord, Chairman

- a. Officer Vacancy
 - i. Vice-Chairperson (to fulfill remainder of 3-year term through 6/30/26)
 - ii. Secretary (to fulfill remainder of 3-year term through 6/30/26)
- b. Board Member Vacancies
 - i. Economic and Community Development Representative
 - ii. Terrell County – New Appointment, Shawn O'Connor-Veazie
- c. Executive Committee
 - i. (2) Vacant positions (WDB Members)
 - ii. (1) Vacant position (Non-WDB Advisory Member)
- d. WDB Board Composition & Attendance Review

13. Operations Update

Melody Pierce, Executive Director

- a. One-Stop Centers Update
- b. Dislocated Worker Outreach Efforts
- c. 4th Annual Healthcare Summit Overview
- e. Real Skills Day Event at Albany Technical College
- f. The Workforce Alliance (TWA) Sector Strategy Update
- g. Talent Pipeline Summit
- h. Business Service and Untapped Labor Force Summit
- i. Regional Rapid Response and Business Services Team
- j. Georgia Workforce Leadership Association Update
- k. WIOA Performance Update
- l. Southeastern Training Association (SETA) Spring Conference, Cherokee, NC (March 10-13, 2024)
- m. Taylor, Hall, Miller, Parker, PA-Monitoring Review April 15-19, 2024

14. Next Committee Meeting

Gabriel Lord, Chairman

15. Adjourn

Gabriel Lord, Chairman