

Southwest Georgia Workforce Development Board
Executive/Finance Committee
Meeting Summary
Thursday, November 7, at 5:11 pm
WorkSource Southwest Georgia Conference Room
75 West Broad Street, Camilla

Members Present

Gabriel Lord, Chair
Charlie Sol
Donna Williams
Brenda Arnold

Staff Present

Melody Pierce, Executive Director
Rebecca O'Neil, Programs Manager
Pascha Spence, Office Manager

Members Absent

Tommy Hill
Cory Thomas
Jerry Chapman

- **Amendment to the agenda to add WDB Policy 76 Apprenticeship to item 7h, , add Approval to item 12a and add New Member Appointment Economic/Community Development Representative to 12e (APPROVED-C. Sol/ D. Williams)**
- **Approval of Minutes from October 1, 2024 (APPROVED –D. Williams/ C. Sol)**
- **Approval of PY24/FY25 Operating Budget Revision 1 (APPROVED- B. Arnold/ D. Williams)**
- **Approval of PY 2024 One-Stop Reconciliation Quarter 1 Ending September 30, 2024 (APPROVED –B. Arnold C. Sol)**
- **Approval of Board Policy Revisions (APPROVED –B. Arnold/ D. Williams)**
 - a. WDB Policy 8 Revision – On-the-Job Training
 - b. WDB Policy 19 Revision – Property Management
 - c. WDB Policy 58 Revision – Work Experience
 - d. WDB Policy 60 Revision – Customized Training
 - e. WDB Policy 65 Revision – Transitional Jobs
 - f. WDB Policy 66 Revision – Youth Work Experience
 - g. WDB Policy 67 Revision – Incumbent Worker
 - h. WDB Policy 76 Revision - Apprenticeship
- **Approval of Training Provider Application Review for State Eligible Training Provider List (ETPL) Inclusion – South Georgia Career Center – Medical Assistant and Phlebotomy Technician Training Programs (APPROVED –C. Sol/ B. Arnold)**
- **Approval of State Eligible Training Provider (ETPL) Request for Cost Review – WealthyLife Academy, CDL Training Program (APPROVED –D. Williams/ B. Arnold)**
- **Approval of PY 2025 One-Stop Operator Request for Proposal Issuance (APPROVED –B. Arnold/ B. Sol)**

- **PY 2024 Service Provider Review of Contracted Enrollment Performance Status**
- **Review of Board Membership Compliance (Review, Discussion & Approval)**
 - a. Approval of Proposed WDB Teleconference Operating Procedures **(APPROVED – C. Sol/ D. Williams)**
 - b. State Waiver granted for Board membership compliance due to vacancies expires 11/29/24
 - c. Board Vacancies
 - i. Economic and Community Development Representative
 - d. WDB Board Composition & Attendance Review
 - e. New Member Appointment -Courtney Proctor
- **Operations Update**
 - a. One-Stop Centers Update
 - b. Youth Programs Update
 - c. Dislocated Worker Outreach Efforts
 - d. Regional Rapid Response and Business Services Team
 - e. The Workforce Alliance (TWA) Sector Strategy Update
 - f. Board Member Orientations and Future Lunch and Learn Sessions
 - g. Georgia Workforce Leadership Association Update
 - h. WIOA Performance Update
 - i. Taylor, Hall, Miller, Parker, PA-Monitoring Review October 21-25, 2024
 - j. Innovating Georgia's Workforce Pipeline Conference, November 12-13, 2024, UGA Center for Continuing Education, Athens
 - k. TCSG Academy, Jekyll Island, December 2-3, 2024
 - l. TCSG-OWD Annual State Monitoring December 9-13, 2024
- **Next Committee Meeting- March 6, 2025 @ 5:00pm**

With no further business, the meeting was adjourned @ 5:52 p.m.