



**Southwest Georgia Workforce Development Board
Executive/Finance Committee Meeting**

Tuesday, February 22, 2022

11:00 a.m., via Conference Call (per renewed State of Emergency for Continued COVID-19 Economic Recovery allowing LWDBs to meet virtually, current order expires February 25, 2022)

Dial-in Number: (267) 807-9605 Access Code: 702068

AGENDA

- 1. Call to Order & Invocation**
Gabriel Lord, Chairman
- 2. Conflict of Interest Statement / Declaration(s)**
Gabriel Lord, Chairman
- 3. Call for Attendance**
Pascha Spence, Office Manager
- 4. *Approval of Minutes November 30, 2021**
Gabriel Lord, Chairman
- 5. *Review and Approval of Quarterly Financial Statements**
Gabriel Lord, Chairman
 - a. *Approval of December 2021 Quarterly Financial Statements
 - b. FY 2022 Budget vs. Expenditure Report for Review (July 1, 2021 – January 31, 2022)
 - c. FY 2022 Budget vs. Expenditure Report Forecast for Review (July 1, 2021 – June 30, 2022)
- 6. *Review and Approval of PY 2021 One-Stop Reconciliation Quarter 2 Ending December 31, 2021**
Gabriel Lord, Chairman
- 7. *PY 2021 One-Stop MOU/Infrastructure Agreement - Revision #2**
Gabriel Lord, Chairman
- 8. *Adoption of One-Stop Certification Criteria for PY 2022 & PY 2023**
Gabriel Lord, Chairman
- 9. *Training Provider Application Review for State Eligible Training Provider List (ETPL) Inclusion – Southern Regional Technical College-Economic Development – Noncredit Poultry Pathways Training Program**
Gabriel Lord, Chairman
- 10. *Review and Approval of Board Policy Revision**
Gabriel Lord, Chairman
 - a. *Proposed Revision WDB Policy #WIOA-073 – Confidentiality and Security Policy & Procedure



11. Review of Board Membership Compliance

Gabriel Lord, Chairman

- a. Board Member Vacancies
 - i. Miller County
 - ii. Job Corps
- b. New Appointments
 - i. Grady County – Renee Gee-Theophille
- c. WDB Board Composition & Attendance Review

12. PY 2021 Service Provider Performance Reviews/Required Corrective Actions

Melody Pierce, Executive Director

13. Operations Update

Melody Pierce, Executive Director

- a. One-Stop Operator Center Update
 - i. Status of Office Closures due to COVID-19
- b. FGWA Sector Strategy Update
 - i. Good Jobs Challenge Grant Submission
- c. PY 2022 Youth Request for Proposal Update/Review Committee Assignments
- d. HDCI (High Demand Career Initiative) Healthcare Sector Strategy Grant Update
- e. National Dislocated Worker Grant (COVID) Update
- f. City of Colquitt Independent Audit completed for Fiscal Year Ending June 30, 2021 (copy provided for review)
- g. Taylor, Hall, Miller, Parker, P. A. Independent Monitoring Review Results November 1-5, 2021 (copies provided for review)
- h. Annual State Monitoring November 15-19, 2021 (copy of report provided for review)

14. Next Committee Meeting

Gabriel Lord, Chairman

15. Adjourn

Gabriel Lord, Chairman