



**Southwest Georgia Workforce Development Board  
Executive/Finance Committee Meeting**

May 31, 2022 12:00 p.m.

WorkSource Southwest Georgia Conference Room  
75 West Broad Street, Camilla

AGENDA

**1. Call to Order & Invocation**

Gabriel Lord, Chairman

**2. Conflict of Interest Statement / Declaration(s)**

Gabriel Lord, Chairman

**3. Call for Attendance**

Pascha Spence, Office Manager

**4. \*Approval of Minutes February 22, 2022 & March 22, 2022**

Gabriel Lord, Chairman

**5. \*Review and Approval of Quarterly Financial Statements**

Gabriel Lord, Chairman

- a. \*Approval of March 2022 Quarterly Financial Statements
- b. FY 2022 Budget vs. Expenditure Report for Review (July 1, 2021 – April 30, 2022)
- c. FY 2022 Budget vs. Expenditure Report Forecast for Review (July 1, 2021 – June 30, 2022)
- d. National Dislocated Worker Grant – Review and Discussion of Remaining Funding to Expire 6/30/23

**6. \*Review and Approval of PY 2022/FY 2023 Operating Budget (July 1, 2022-June 30, 2023)**

Gabriel Lord, Chairman

**7. \*Review and Approval of PY 2021 One-Stop Reconciliation Quarter 3 Ending March 31, 2022**

Gabriel Lord, Chairman

**8. \*Approval of One-Stop and One-Stop Affiliate Site Certifications PY 2022-23**

Gabriel Lord, Chairman

**9. \*Review Committee PY 2022 WIOA Youth Services RFP - Recommendation of Funding**

- a. \*Dougherty School System
- b. \*Eckerd Youth Alternatives, Inc.
- c. \*Arbor E&T, LLC dba EQUUS Workforce Solutions

Dr. John Marria, Review Committee Chair

**10. \*PY 2022 Contract Renewal One-Stop Operator Services – Arbor E&T, LLC dba Equus Workforce Solutions**

Gabriel Lord, Chairman



**11. \*Review and Approval of Board Policy Revisions**

Gabriel Lord, Chairman

- a. \*Proposed Revision WDB Policy #74 – Pre-Award Contract Renewal Finance/Program Risk Assessment
- b. \*Proposed Revision WDB Policy #29 – Demand Occupations
- c. \*Proposed Revision WDB Policy #54 - Adult, DW, Youth Eligibility & Priority of Service
- d. \*Proposed Revision WDB Policy #64- Family Size, Income Determination and Self Sufficiency Standards

**12. \*Review of Certified Nursing Assistant (CNA) Training Programs-Recommended PY22 Regional Participant Enrollment Maximum**

Gabriel Lord, Chairman

**13. \*PY 2022 Taylor Hall Miller Parker P.A. Monitoring Services Contract Renewal**

Gabriel Lord, Chairman

**14. Review of Board Membership Compliance**

Gabriel Lord, Chairman

- a. Board Member Vacancies
  - i. Miller County
- b. New Appointments
  - i. Nathaniel Cooper, Turner Job Corps
- c. WDB Board Composition & Attendance Review

**15. Eligible Training Provider Program Local Performance Reviews**

Melody Pierce, Executive Director

**16. PY 2021 Service Provider Performance Reviews/Required Corrective Actions**

Melody Pierce, Executive Director

**17. Operations Update**

Melody Pierce, Executive Director

- a. One-Stop Operator Center Update
- b. FGWA Sector Strategy Update
  - i. Good Jobs Challenge Grant Submission
- c. HDCI (High Demand Career Initiative) Healthcare Sector Strategy Grant Update
- d. National Dislocated Worker Grant (COVID) Update
- e. Taylor, Hall, Miller, Parker, P. A. Independent Monitoring Review Results April 2022 (copies provided for review)
- f. WIOA Performance Update PY2021 3<sup>rd</sup> Quarter

**18. Next Committee Meeting**

Gabriel Lord, Chairman

**19. Adjourn**

Southwest Georgia



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Gabriel Lord, Chairman