

Southwest Georgia Workforce Development Board
Executive/Finance Committee
Meeting Summary
Tuesday, October 1, at 5:04 pm
WorkSource Southwest Georgia Conference Room
75 West Broad Street, Camilla

Members Present

Gabriel Lord, Chair
Cory Thomas
Charlie Sol

Staff Present

Melody Pierce, Executive Director
Amanda Godwin, Operations Manager
Rebecca O'Neil, Programs Manager
Jerry Chapman, Regional Planner
Pascha Spence, Office Manager

Members Absent

Tommy Hill

- **Approval of Minutes from November 30, 2023 (APPROVED –C. Thomas/ C. Sol)**
- **Approval of Minutes from June 4, 2024 (APPROVED – C. Sol/C. Thomas)**
- **Approval of June 2024 Quarterly Financial Statements (APPROVED – C. Sol/C. Thomas)**
- **Review and Approval of PY 2023/FY 2024 Proposed Operating Budget Revision 3 (C. Thomas ABSTAINED FROM DISCUSSION- NO VOTE DUE TO QUORUM NOT MAINTAINED)**
- **Approval of PY 2024 One-Stop Reconciliation Quarter 4 Ending June 30, 2024 (APPROVED –C. Thomas/ C. Sol)**
- **Approval of Board Policy Revisions**
 - a. WDB Policy 76 – Apprenticeship (APPROVED –C. Sol / C. Thomas)
- **Approval of PY 2024 One-Stop Memorandum of Understanding (APPROVED –C. Thomas/ C. Sol)**
- **Review of Board Membership Compliance (Review and Discussion)**
 - a. Board Member Vacancies
 - b. Executive Committee
 - i. (2) Vacant positions (WDB Members)
 - ii. (1) Vacant position (Non-WDB Advisory Member)
 - c. WDB Board Composition & Attendance Review
- **Operations Update – (Provided by Director Pierce)**
 - a. One-Stop Centers Update
 - b. Youth Programs Update
 - c. Dislocated Worker Outreach Efforts
 - d. Regional Rapid Response and Business Services Team
 - e. The Workforce Alliance (TWA) Sector Strategy Update

- e. Board Member Orientations and Future Lunch and Learn Sessions
- f. Georgia Workforce Leadership Association Update
- g. WIOA Performance Update
- h. Southeastern Training Association (SETA) Conference, September 15-18, 2024, Savannah
- i. Taylor, Hall, Miller, Parker, PA-Monitoring Review April 15-19, 2024
- j. City of Colquitt Single Audit Report for Period Ending June 30, 2023

➤ **Next Committee Meeting- November 7, 2024 @ 5:00pm**

With no further business, the meeting was adjourned @ 6:00 p.m.